



S.V.K.P & Dr.K.S. RAJU ARTS & SCIENCE COLLEGE (A)
PENUGONDA – 534 320. W.G.Dt.,

“College with Potential for Excellence”, Accredited by NAAC with “A” grade

DEPARTMENT OF ENGLISH

ADD ON PROGRAMME

CERTIFICATE COURSE ON
COMMUNICATIVE ENGLISH

2020 - 2021

S.V.K.P & Dr.K.S. RAJU ARTS & SCIENCE COLLEGE (A)
PENUGONDA – 534 320. W.G.Dt.,

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ADD ON PROGRAMME

DEPARTMENT OF ENGLISH

CERTIFICATE COURSE ON
COMMUNICATIVE ENGLISH

DURATION : 03-8-2020 TO 02-11-2020

CONDUCTED BY :

FACULTY OF DEPARTMENT OF ENGLISH

S.V.K.P. & Dr. K.S. Raju Arts & Science College

(Autonomous)

Recognized by UGC as "College with Potential for Excellence"

Accredited by NAAC with grade 'A'

Dr. Y.V.V. APPA RAO, M.Sc., Ph.D.,
Principal

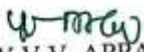


PENUGONDA - 534 320.
West Godavari District
Andhra Pradesh

Dt. 20-07-2020

NOTICE

The Department of English is going to conduct a Certificate Course on "Communicative English". All the final year B. A., B. Sc., and B. Com., students those who are interested to join in the course may register their names. For further details contact the Sri K. Sasi Kumar, Lecturer in English. Preference will be given to merit students.


(Y.V.V. APPA RAO)

PRINCIPAL
S.V.K.P. & DR. K.S. RAJU ARTS & SCIENCE COLLEGE (A)
PENUGONDA-534320, W.G.D.A.P

S.V.K.P & Dr.K.S. RAJU ARTS & SCIENCE COLLEGE (A)
PENUGONDA – 534 320. W.G.Dt.,

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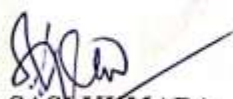


ADD ON PROGRAMME

CERTIFICATE COURSE ON
COMMUNICATIVE ENGLISH

DETAILS OF FACULTY

Sl. No.	Name and Designation	Duration
1.	K. SASI KUMAR, M.A., M.Phil., Lecturer-in-charge	03-8-2020 to 02-11-2020
2.	P.Y. KRUPAVARAM, M.A., Lecturer	
3.	P. MALLESWARI, M. A., Lecturer	


(K . SASI KUMAR)
Lecturer-in-charge


(Dr.Y.V.V. APPA RAO)
Principal

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ADD ON PROGRAMME (2020-2021)
Course Code: 01/2020

DEPARTMENT OF ENGLISH

CERTIFICATE COURSE ON
COMMUNICATIVE ENGLISH

DETAILS OF FACULTY::TIME-TABLE

Sl. No.	Name and Designation	Duration
1	K. SASI KUMAR, M.A., M.Phil., Lecturer-in-charge	03-08-2020 to 20-08-2020
		02-11-2020 to 17-11-2020
2	P.Y. KRUPAVARAM, M.A., Lecturer	03-09-2020 to 24-09-2020
		02-11-2020 to 17-11-2020
3	P. MALLESWARI, M.A., Lecturer	05-10-2020 to 27-10-2020
		02-11-2020 to 17-11-2020


(K. SASI KUMAR)
Lecturer-in-charge



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CERTIFICATE COURSE ON “COMMUNICATIVE ENGLISH”

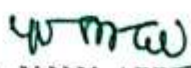
ENROLLMENT OF STUDENTS :: 2020-2021

Sl. No.	Admn. No.	Name of the Student	Caste	Programme / Combination
1	14084	BANDI ABHISHEK	SC	III B.A., HEP
2	14101	BOKKA DURGA BHAVANI (W)	BC-B	III B.A., HEP
3	14178	DODDI JYOTHI (W)	SC	III B.A., HEP
4	14186	ALLAKA GAYATRI DEVI (W)	BC-B	III B.Sc., MPC-TM
5	14188	ATTULURI LAKSHMI SIRISHA (W)	OC	III B.Sc., MPC-TM
6	14027	CHINTA SHALINI (W)	SC	III B.Sc., MPC-TM
7	14150	GUBBALA VINAY	BC-B	III B.Sc., MPC-TM
8	14184	ISUKAPUDI DIVYA (W)	SC	III B.Sc., MPC-TM
9	14147	BALUSU RAKESH	OC	III B.Sc., CBZ
10	14148	DUNDI PRAKASH	SC	III B.Sc., CBZ
11	14053	RAMPA KAVERI (W)	SC	III B.Sc., CBZ
12	14035	SATYAVADA LAKSHMI NARAYANA	BC-A	III B.Sc., CBZ
13	14045	VARIGETI DIVYA (W)	SC	III B.Sc., CBZ
14	3951	BODDU TEJASWINI (W)	BC-B	III B. Sc., MPC-EM
15	3746	CHOKKAKULA YASWANTH	BC-D	III B. Sc., MPC-EM
16	3963	GADHIPALLI GANESH KUMAR	BC-D	III B. Sc., MPC-EM
17	3965	JAMI SATISH	BC-D	III B. Sc., MPC-EM
18	3932	CHATRADI UDAY SANKAR	OC	III B. Sc., MPC-S
19	3782	DAMMU SAI SRI RAM	BC-B	III B. Sc., MPC-S
20	3784	DUNNA NANDI VARDHAN	SC	III B. Sc., MPC-S
21	3873	EMANA SIVA SATYA HARSHA (W)	OC	III B. Sc., MPC-S
22	3757	TANETI KOMALIKA (W)	SC	III B. Sc., MPC-S

Contd..on 2nd Page

::2::				
23	3972	BATTULA TEJA NAGA SAI	BC-B	III B. Sc., MECS
24	3967	PUVVALA UDAY SATISH	OC	III B. Sc., MECS
25	3980	VENDRA JAGADEESH	BC-B	III B. Sc., MECS
26	4091	BODAPATI RAM SAI	OC	III B. Sc., MECS
27	3828	AKASAPU VINAY KUMAR	SC	III B. Sc., MCCS
28	4050	AVIDI JASWANTHI	BC-A	III B. Sc., MCCS
29	4012	BASAVA RAM KISHORE	OC	III B. Sc., MCCS
30	3818	VARDHANAPU SUJINI (W)	SC	III B. Sc., MCCS
31	3924	DUNNA JAYASRI (W)	SC	III B. Sc., CZBT
32	4031	ELURI JASMINE SREE (W)	SC	III B. Sc., CZBT
33	3991	DOMMETI JAYA SRI	BC-B	III B. Sc., MBBCBT
34	3836	GUDURI JOHN PRAKASH	BC-B	III B. Sc., MBBCBT
35	3835	RAYUDU DELIPKALYAN	SC	III B. Sc., MBBCBT
36	14068	KANKIPATI HIMA BINDU (W)	SC	III B. Com., General
37	14161	KANTAMSETTI BHUVANA SAI	OC	III B. Com., General
38	3904	CHITNEDI ARUNA VENKATA SATYA (W)	OC	III B. Com., Computers
39	4030	ELURI DAYAMANI (W)	SC	III B. Com., Computers
40	4018	GEDDAM NAVEEN VAMSI	BC-D	III B. Com., Computers


 (K. SASI KUMAR)
 Lecturer-in-charge


 (Dr. Y.V.V. APPA RAO)
 Principal



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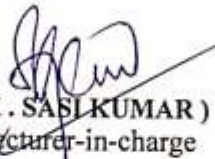
CERTIFICATE COURSE ON “COMMUNICATIVE ENGLISH”

ENROLLMENT OF STUDENTS :: 2020-2021

Sl. No.	Admn. No.	Name of the Student	Date of Birth	Caste	Programme / Combination
1	14084	BANDI ABHISHEK	06-05-1998	SC	III B.A., HEP
2	14101	BOKKA DURGA BHAVANI (W)	04-04-2001	BC-B	III B.A., HEP
3	14178	DODDI JYOTHI (W)	04-03-2001	SC	III B.A., HEP
4	14186	ALLAKA GAYATRI DEVI (W)	16-04-2001	BC-B	III B.Sc., MPC-TM
5	14188	ATTULURI LAKSHMI SIRISHA (W)	20-03-2001	OC	III B.Sc., MPC-TM
6	14027	CHINTA SHALINI (W)	21-07-2001	SC	III B.Sc., MPC-TM
7	14150	GUBBALA VINAY	20-10-2000	BC-B	III B.Sc., MPC-TM
8	14184	ISUKAPUDI DIVYA (W)	24-05-2001	SC	III B.Sc., MPC-TM
9	14147	BALUSU RAKESH	27-08-2000	OC	III B.Sc., CBZ
10	14148	DUNDI PRAKASH	29-05-2001	SC	III B.Sc., CBZ
11	14053	RAMPA KAVERI (W)	12-06-2000	SC	III B.Sc., CBZ
12	14035	SATYAVADA LAKSHMI NARAYANA	05-03-2000	BC-A	III B.Sc., CBZ
13	14045	VARIGETI DIVYA (W)	28-09-2000	SC	III B.Sc., CBZ
14	3951	BODDU TEJASWINI (W)	08-05-2001	BC-B	III B. Sc., MPC-EM
15	3746	CHOKKAKULA YASWANTH	28-02-2000	BC-D	III B. Sc., MPC-EM
16	3963	GADHIPALLI GANESH KUMAR	08-05-2001	BC-D	III B. Sc., MPC-EM
17	3965	JAMI SATISH	27-11-1999	BC-D	III B. Sc., MPC-EM
18	3932	CHATRADI UDAY SANKAR	26-07-2000	OC	III B. Sc., MPC-S
19	3782	DAMMU SAI SRI RAM	19-08-2000	BC-B	III B. Sc., MPC-S
20	3784	DUNNA NANDI VARDHAN	06-12-2000	SC	III B. Sc., MPC-S
21	3873	EMANA SIVA SATYA HARSHA (W)	09-03-2000	OC	III B. Sc., MPC-S
22	3757	TANETI KOMALIKA (W)	09-08-1999	SC	III B. Sc., MPC-S
23	3972	BATTULA TEJA NAGA SAI	31-01-2000	BC-B	III B. Sc., MECS
24	3967	PUVVALA UDAY SATISH	22-08-2000	OC	III B. Sc., MECS
25	3980	VENDRA JAGADEESH	17-07-2001	BC-B	III B. Sc., MECS
26	4091	BODAPATI RAM SAI	30-06-1999	OC	III B. Sc., MECS

Contd..on 2nd Page

::2::					
(27)	3828	AKASAPU VINAY KUMAR	21-09-1999	SC	III B. Sc., MCCS
(28)	4050	AVIDI JASWANTHI	04-02-2000	BC-A	III B. Sc., MCCS
(29)	4012	BASAVA RAM KISHORE	25-10-2000	OC	III B. Sc., MCCS
(30)	3818	VARDHANAPU SUJINI (W)	19-05-2001	SC	III B. Sc., MCCS
(31)	3924	DUNNA JAYASRI (W)	01-12-2000	SC	III B. Sc., CZBT
(32)	4031	ELURI JASMINE SREE (W)	10-04-1999	SC	III B. Sc., CZBT
(33)	3991	DOMMETI JAYA SRI	18-01-2000	BC-B	III B. Sc., MBBCBT
(34)	3836	GUDURI JOHN PRAKASH	15-06-2000	BC-B	III B. Sc., MBBCBT
(35)	3835	RAYUDU DELIPKALYAN	15-12-2000	SC	III B. Sc., MBBCBT
(36)	14068	KANKIPATI HIMA BINDU (W)	16-08-2001	SC	III B. Com., General
(37)	14161	KANTAMSETTI BHUVANA SAI	18-11-2000	OC	III B. Com., General
(38)	3904	CHITNEDI ARUNA VENKATA SATYA (W)	05-05-2000	OC	III B. Com., Computers
39	4030	ELURI DAYAMANI (W)	21-07-2001	SC	III B. Com., Computers
(40)	4018	GEDDAM NAVEEN VAMSI	08-05-2001	BC-D	III B. Com., Computers


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CERTIFICATE COURSE ON “COMMUNICATIVE ENGLISH”

ATTENDANCE (2020 - 2021)

Sl. No.	Admn. No.	Name of the Student	Programme / Combination	Signature
1	14084	BANDI ABHISHEK	III B.A., HEP	Bandi Abhishek
2	14101	BOKKA DURGA BHAVANI (W)	III B.A., HEP	BOKKA Durga Bhavani
3	14178	DODDI JYOTHI (W)	III B.A., HEP	D. Jyothi
4	14186	ALLAKA GAYATRI DEVI (W)	III B.Sc., MPC-TM	A. Gayatri Devi
5	14188	ATTULURI LAKSHMI SIRISHA (W)	III B.Sc., MPC-TM	Sirisha
6	14027	CHINTA SHALINI (W)	III B.Sc., MPC-TM	Ch. Shalini
7	14150	GUBBALA VINAY	III B.Sc., MPC-TM	G. Vinay
8	14184	ISUKAPUDI DIVYA (W)	III B.Sc., MPC-TM	I. Divya
9	14147	BALUSU RAKESH	III B.Sc., CBZ	D. Prakash
10	14148	DUNDI PRAKASH	III B.Sc., CBZ	B. Rakesh
11	14053	RAMPA KAVERI (W)	III B.Sc., CBZ	R. Kaveri
12	14035	SATYAVADA LAKSHMI NARAYANA	III B.Sc., CBZ	S. Lakshmi Narayana
13	14045	VARIGETI DIVYA (W)	III B.Sc., CBZ	V. Divya
14	3951	BODDU TEJASWINI (W)	III B. Sc., MPC-EM	B. Tejaswini
15	3746	CHOKKAKULA YASWANTH	III B. Sc., MPC-EM	Ch. Yaswanth
16	3963	GADHIPALLI GANESH KUMAR	III B. Sc., MPC-EM	G. Ganesh Kumar
17	3965	JAMI SATISH	III B. Sc., MPC-EM	J. Satish
18	3932	CHATRADI UDAY SANKAR	III B. Sc., MPC-EM	Ch. UDAY SANKAR
19	3782	DAMMU SAI SRI RAM	III B. Sc., MPC-EM	D. Sai Ram
20	3784	DUNNA NANDI VARDHAN	III B. Sc., MPC-EM	D. Nandi Vardhan
21	3873	EMANA SIVA SATYA HARSHA (W)	III B. Sc., MPC-EM	E. SIVA Satya Harsha
22	3757	TANETI KOMALIKA (W)	III B. Sc., MPC-EM	T. Komalika

(23)	3972	BATTULA TEJA NAGA SAI	III B. Sc., MECS	B. Teja Naga Sai
24	3967	PUVVALA UDAY SATISH	III B. Sc., MECS	Uday Satish
25	3980	VENDRA JAGADEESH	III B. Sc., MECS	V. Jagadeesh
(26)	4091	BODAPATI RAM SAI	III B. Sc., MECS	B. Ram Sai
27	3828	AKASAPU VINAY KUMAR	III B. Sc., MCCS	Vinay Kumar
28	4050	AVIDI JASWANTHI	III B. Sc., MCCS	A. Jaswanthi
29	4012	BASAVA RAM KISHORE	III B. Sc., MCCS	B. Ram kishore
(30)	3818	VARDHANAPU SUJINI (W)	III B. Sc., MCCS	V. Sujini
(31)	3924	DUNNA JAYASRI (W)	III B. Sc., CZBT	D. Jayasri
32	4031	ELURI JASMINE SREE (W)	III B. Sc., CZBT	E. Jasmine Sree
33	3991	DOMMETI JAYA SRI	III B. Sc., MBBCBT	D. J. Sri
34	3836	GUDURI JOHN PRAKASH	III B. Sc., MBBCBT	G. John prakash
35	3835	RAYUDU DELIPKALYAN	III B. Sc., MBBCBT	R. Delipkalyan
(36)	14068	KANKIPATI HIMA BINDU (W)	III B. Com., General	K. H. Bindu
37	14161	KANTAMSETTI BHUVANA SAI	III B. Com., General	K. Bhuvana Sai
38	3904	CHITNEDI ARUNA VENKATA SATYA (W)	III B. Com., Computers	Ch. A. V. SATYA
39	4030	ELURI DAYAMANI (W)	III B. Com., Computers	E. Dayamani
40	4018	GEDDAM NAVEEN VAMSI	III B. Com., Computers	G. Naveen Vamsi


(K. SASI KUMAR)
 Lecturer-in-charge


(Dr. Y.V.V. APPA RAO)
 Principal

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DEPARTMENT OF ENGLISH
ADD ON PROGRAMME

CERTIFICATE COURSE ON “COMMUNICATIVE ENGLISH”

1. Full Name : _____

2. Present Course of Study : _____ Year : 2020 – 2021

3. Date of Birth : _____

4. Sex : Male / Female

5. Social Status : SC / ST / BC / OC

6. College Admission No : _____

I undertake to abide by the Rules and Regulations of the College and the information given above is correct.

Station : PENUGONDA

Date :

Signature of the Student

Office Use

Admitted / Not Admitted

(K. SASI KUMAR)
Lecturer-in-charge

సం. AUGUST
పరిశీలన సం. 2020
KSE

Pupils Attendance Register.

పిల్లల హాజరుపట్టి

గోపాల పరిశీలన
పరిశీలన పాఠశాల

గోపాల పరిశీలన
పరిశీలన పాఠశాల

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	6	7	8	9			
అధ్యాపక పేరు	పేరు	తరగతి	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	హాజరు కాలము	హాజరు కాలము	హాజరు కాలము	హాజరు కాలము
1	B. Abhishek				X	X	X	X									X	X	X																		
2	B. Divya Bhavani (W)				X	X	X	X									X	X	X																		
3	D. Jagathi (W)				X	X	X	X									X	X	X																		
4	A. Gayathri Devi (W)				X	X	X	X									X	X	X																		
5	A. Lakshmi Srinika (W)				X	X	X	X									X	X	X																		
6	CH. Shakini (W)				X	X	X	X									X	X	X																		
7	G. Vinay				X	X	X	X									X	X	X																		
8	I. Divya (W)				X	X	X	X									X	X	X																		
9	B. Rakshita				X	X	X	X									X	X	X																		
10	D. Prakash				X	X	X	X									X	X	X																		
11	R. Kavitha (W)				X	X	X	X									X	X	X																		
12	S. Lakshmi Narayan				X	X	X	X									X	X	X																		
13	Vi. Divya (W)				X	X	X	X									X	X	X																		
14	B. Tejaswini (W)				X	X	X	X									X	X	X																		
15	CH. Yashwanth				X	X	X	X									X	X	X																		
16	G. Ganesh Kumar				X	X	X	X									X	X	X																		
17	P. Satish				X	X	X	X									X	X	X																		
18	CH. Uday Sankar				X	X	X	X									X	X	X																		
19	D. Sri Sri Ram				X	X	X	X									X	X	X																		
20	D. Nandi Varadhar				X	X	X	X									X	X	X																		
21	E. Siva Sate Harshala				X	X	X	X									X	X	X																		
22	T. Komali Ka (W)				X	X	X	X									X	X	X																		
23	B. Teja Naga Sai				X	X	X	X									X	X	X																		
24	P. Uday Satish				X	X	X	X									X	X	X																		
25	V. Jagadeesh				X	X	X	X									X	X	X																		
26	B. Ram Sai				X	X	X	X									X	X	X																		
27	A. Vinay Kumar				X	X	X	X									X	X	X																		
28	A. Yashwanth				X	X	X	X									X	X	X																		
29	B. Ram Krishna				X	X	X	X									X	X	X																		
30	V. Saijani (W)				X	X	X	X									X	X	X																		
అధ్యాపక పేరు : లామె																																					
అధ్యాపక పేరు :																																					
అధ్యాపక పేరు : లామె																																					
అధ్యాపక పేరు :																																					

హాజరు పరిశీలన పరిశీలన
జనరల్ సర్టిఫికేట్
హాజరు పరిశీలన

[illegible]

Pupils Attendance Register

పిల్లల హాజరుపట్టి

రోజుల నాటక
 పరిశ్రమ

[illegible]

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
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SEPTEMBER
2010

Pupils Attendance Register

పిల్లల హాజరుపట్టి

గ్రామ పంచాయతీ
సర్పంచి పేరు

సంఖ్య
తేదీ

1	2	3	4	5	6	7	8	9	10	11	12	13
అధ్యక్షుడు	సమ	సమ	సమ	సమ	సమ	సమ	సమ	సమ	సమ	సమ	సమ	సమ

21 Danna Jay Lak (H)
22 E. Salmin Sree KV
23 Dammek. Jay Lak H
24 G. Lak Lak Lak
25 K. Lak Lak Lak
26 K. Lak Lak Lak
27 K. Lak Lak Lak
28 Ch. Aruna Venkat Lak
29 E. Lak Lak Lak
30 G. Lak Lak Lak

14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
సమ	సమ	సమ	సమ	సమ	సమ	సమ	సమ	సమ	సమ	సమ	సమ	సమ	సమ	సమ	సమ	సమ

అధ్యక్షుడు పేరు: తారీఖు:
అధికారుని పేరు:
అధ్యక్షుడు పేరు: తారీఖు:
అధికారుని పేరు:

అధికారుని పేరు:
తేదీ:
సంఖ్య:

Pupils Attendance Register

OCTOBER
సంవత్సరము 2020

Pupils Attendance Register

పిల్లల హాజరుపట్టి

గోరాల సుబ్బా
దేవరాల హాజరు

సంవత్సరము 2020
పాఠశాల

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	హాజరు ఉన్న రోజులు	హాజరు లేని రోజులు	హాజరు ఉన్న రోజులు	హాజరు లేని రోజులు
సంఖ్య	పేరు	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య	సంఖ్య		
31	Anna Jayashree																																	
32	E. Prabha Devi																																	
33	Ommeeth Jayashree																																	
34	G. John Prakash																																	
35	R. Deepa Rajan																																	
36	K. Aruna Bindu																																	
37	K. Bhavana Sai																																	
38	Ch. Aruna Venkata Satya																																	
39	E. Daji Mani																																	
40	G. Narayana Varma																																	

హాజరు ఉన్న రోజులు : ☐ హాజరు లేని రోజులు : ☐
హాజరు ఉన్న రోజులు : ☐ హాజరు లేని రోజులు : ☐
హాజరు ఉన్న రోజులు : ☐ హాజరు లేని రోజులు : ☐
హాజరు ఉన్న రోజులు : ☐ హాజరు లేని రోజులు : ☐

హాజరు ఉన్న రోజులు : ☐ హాజరు లేని రోజులు : ☐
హాజరు ఉన్న రోజులు : ☐ హాజరు లేని రోజులు : ☐
హాజరు ఉన్న రోజులు : ☐ హాజరు లేని రోజులు : ☐
హాజరు ఉన్న రోజులు : ☐ హాజరు లేని రోజులు : ☐

DATE NOV 11 2001

		RSE + PYR + PIR		KIR		PYR	
usgaf	2	3	4	5	6	7	8
2005	2006	2007	2008	2009	2010	2011	2012
31	Dusse Jage Soti (W)			X	X		X
32	E. Jasminder (W)			X	X		X
33	Dommeti. Jage Soti (W)			X	X		X
34	G. Jalam Basketi			X	X		X
35	R. Dilcep Kalagan			X	X		X
36	K. Hima Bindu (W)			X	X		X
37	K. Bhuvana Sai			X	X		X
38	Ch. Anura Vankoti Soti			X	X		X
39	E. Jage Trans (W)			X	X		X
40	G. NAVEEN VAMMA			X	X		X

Date _____
 Class _____

600 _____
700 _____

6										7	8	9					
ಪ್ರದೇಶದ ಜನಸಂಖ್ಯೆ										ಪ್ರದೇಶ ಸಂಖ್ಯೆ	ಪ್ರದೇಶ ಸಂಖ್ಯೆ	ಪ್ರದೇಶ ಸಂಖ್ಯೆ					
ಪ್ರದೇಶದ ಜನಸಂಖ್ಯೆ										ಪ್ರದೇಶ ಸಂಖ್ಯೆ	ಪ್ರದೇಶ ಸಂಖ್ಯೆ	ಪ್ರದೇಶ ಸಂಖ್ಯೆ					
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937	938	939	940	941	942	943	944	945	946	947	948	949	950	951	952	953	954
955	956	957	958	959	960	961	962	963	964	965	966	967	968	969	970	971	972
973	974	975	976	977	978	979	980	981	982	983	984	985	986	987	988	989	990
991	992	993	994	995	996	997	998	999	1000	1001	1002	1003	1004	1005	1006	1007	1008
1009	1010	1011	1012	1013	1014	1015	1016	1017	1018	1019	1020	1021	1022	1023	1024	1025	1026
1027	1028	1029	1030	1031	1032	1033	1034	1035	1036	1037	1038	1039	1040	1041	1042	1043	1044
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1171	1172	1173	1174	1175	1176	1177	1178	1179	1180	1181	1182	1183	1184	1185	1186	1187	1188
1189	1190	1191	1192	1193	1194	1195	1196	1197	1198	1199	1200	1201	1202	1203	1204	1205	1206
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PENUGONDA - 534 320, West Godavari District, Andhra Pradesh

DEPARTMENT OF ENGLISH
ADD ON PROGRAMMES / CERTIFICATE COURSE

COMMUNICATIVE ENGLISH

SYLLABUS

1. Parts of Speech
2. Tenses
3. Articles
4. Prepositions
5. Common Errors
6. Pronunciation
7. Types of Listening
8. Strategies for Effective Listening
9. Interview Skills
10. Presentation Skills
11. Public Speaking
12. Group Discussion
13. Resume & CV Writing
14. Reading News Paper & Magazines


(University Nominee)
UNIVERSITY NOMINEE


(Subject Expert)
SUBJECT EXPERT

P. Gandhya Rani

APPROVED


(Chairman, BOS)


(Subject Expert)
SUBJECT EXPERT

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DEPARTMENT OF ENGLISH

VALUE ADDED COURSE

(2020-2021)

COMMUNICATION SKILLS

OBJECTIVES:

1. Students can be given knowledge on fundamental Principles of English grammar.
2. To enhance their language skills especially in the areas of grammar and pronunciation
3. To demonstrate consistent and appropriate language use in extended conversations and discussions
4. To demonstrate behaviour and attitudes appropriate to a work environment
5. To understand and apply the conventions of academic writing in English
6. To build an elementary understanding of form, meaning and use in various discourse settings

METHODOLOGY:

1. Minimum enrolment of students per session 20.
2. Maximum enrolment of students is 50.
3. Duration of programme is 30 to 45 days.
4. Programme is to be conducted for one hour after college hours.
5. Interaction with students of 45 minutes duration.
6. The remaining 15 minutes is allotted for feedback.
7. A post diagnostic test is to be conducted at the end of the programme.
8. Students are provided Study Material on *Communication Skills*.



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DEPARTMENT OF ENGLISH
EXAM – I :: COMMUNICATIVE ENGLISH

Time : 3 Hours

Max. Marks : 75

SECTION – A

Marks : 50

Time : 2 Hours

I. Answer any FOUR of the following questions :

4 x 5 = 20

1. What are the Interview Skills and describe the different stages of Interviews ?
2. What are the strategies for effective listening?
3. What is a Group Discussion? Describe the skills and personality traits are assessed in a GD.
4. How to Develop Presentation Skills ?
5. What is Active Listening ?
6. What are the qualities required for Public Speaking ?

II. Answer the following as directed :

1. Identify the Parts of Speech for the underlined words in each sentence : 5 x 1 = 5

- a) He worked hard.
- b) She is beautiful.
- c) He went to market.
- d) The boy played cricket.
- e) He spent money lavishly.

2. Fill in the blanks with suitable verb forms :

5 x 1 = 5

- a) India _____ (get) Independence in 1947.
- b) Look! Someone _____ (come).
- c) Milk _____ (be) white.
- d) If only I _____ (be) rich.
- e) When we reached the station, the train _____ (leave).

3. Fill in the blanks with suitable Articles :

5 x 1 = 5

- a) He is _____ M.A.
- b) She stressed _____ need of English.
- c) Once upon _____ time he was a millionaire.
- d) He is _____ Shakespeare.
- e) They make _____ plan.

::2::

4. Fill in the blanks with suitable Prepositions :

5 x 1 = 5

- a) The Police prevented them _____ going.
- b) He has been working _____ one year.
- c) He took _____ his coat.
- d) My father is angry _____ me.
- e) I have a house to live _____

5. Correct the following sentences :

5 x 1 = 5

- a) They are awaiting for the Bus.
- b) She is my cousin sister.
- c) We have a seen film yesterday.
- d) He and I are friends.
- e) She is innocent, is n't it?

6. Write spelling for the following words in Phonetic Script :

5 x 1 = 5

- a) /'tɑ:ɡə/
- b) /kɑ:ʊ/
- c) /maʊs/
- d) /'kæərət/
- e) /'mʌðə/



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DEPARTMENT OF ENGLISH
EXAM – II :: COMMUNICATIVE ENGLISH

Time : 3 Hours

Max. Marks : 75

SECTION – A

I. Answer any FOUR of the following questions :

4 x 5 = 20

1. Discuss the various types of communication, including verbal and non-verbal communication.
2. Discuss the major barriers to Communication.
3. What are the traits of a good listener?
4. What are Presentation Skills?
5. Discuss Active Listening
6. How to develop Public Speaking skills?

II. Answer the following as directed :

1. Identify the Parts of Speech for the underlined words in each sentence : 5 x 1 = 5

- a) She is a popular film star.
- b) Take it granted
- c) They waited for me
- d) We heard a strange noise.
- e) I want some money.

2. Fill in the blanks with suitable verb forms :

5 x 1 = 5

- a) The sun _____ (set) in the west.
- b) She _____ (have) her breakfast a few minutes ago.
- c) He _____ (wait) for her since morning.
- d) She _____ (sing) songs now.
- e) He _____ (write) this book in his childhood.

3. Fill in the blanks with suitable Articles :

5 x 1 = 5

- a) He is not _____ orphan.
- b) He is _____ brave man.
- c) Mt. Everest is _____ highest peak.
- d) She is _____ nurse by profession.
- e) She is _____ innocent girl

4. Fill in the blanks with suitable Prepositions:

5 x 1 = 5

- a) The boy takes _____ his father.
- b) The church is _____ the temple.
- c) I availed myself _____ the opportunity.
- d) He is _____ home.
- e) The boys are playing _____ the ground.

5. Correct the following sentences :

5 x 1 = 5

- a) He is belonging to a rich family.
- b) The river has overflown its banks.
- c) She is the most cleverest girl.
- d) The table's leg is damaged.
- e) The boy ran fastly.

6. Write spelling for the following words in Phonetic Script :

5 x 1 = 5

- a) /ɑ:f/
- b) /kʌntri/
- c) /stri:t/
- d) /sku:l/
- e) /smaɪl/



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East Godavari Dist. Andhra Pradesh-533238

DEPARTMENT OF ENGLISH

Certificate

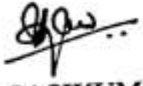
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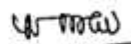
Mr./Miss DOMMETI JAYA SRI, III B.Sc (MBBt)

Student of SVKP & Dr. K S RAJU ARTS & SCIENCE COLLEGE (A) PENUGONDA, W. G. Dt
has completed and passed the CERTIFICATE COURSE in

Communicative English

During 03-08-2020 to 02-11-2020(30 hours) Conducted by Department of English,
SVKP & Dr. K S Raju Arts & Science College (A) PENUGONDA.


K. SASIKUMAR
Course Coordinator


Dr. Y V V APPARAO
Principal

PRINCIPAL
SVKP & Dr. K S RAJU ARTS & SCIENCE COLLEGE (A)
PENUGONDA-534320, W.G. Dt., A.P.